

DICKINSON COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
Monday, April 26, 2021 - 6:00 p.m.
Courthouse - Circuit Courtroom

AGENDA

1. Call to Order.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Clerk, announcement of Quorum.
4. Accept Agenda and stipulate additions, if any.
5. Approval of meeting minutes:

Regular – April 12th
Parks – April 15th
Finance – April 15th

6. **COMMUNICATIONS AND LEGISLATION:**

- A. Citizens' Time: (Limited to five minutes per person)
- B. Resolutions and Legislation – Commissioner Stevens
 1. *Approve/Deny:* Resolution 2021-10: Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners.
 2. *Approve/Deny:* Resolution 2021-11 Supporting of the State of Michigan to Fulfill Its Statutory Obligations with Regard to State Revenue Sharing Payment Amounts.

7. **REPORTS OF STANDING COMMITTEES:**

- A. **Finance Committee** – Finance Chairperson Kramer
 1. *Approve/Deny:* The independent cyber assessment by CyberForce in the amount of not to exceed \$10,000 for Dickinson County. CyberForce is a sanctioned MiDeals vendor with the State of Michigan.
 2. *Approve/Deny:* The check register from April 12, 2021 through April 22, 2021 in the amount of \$815,564.63.
- B. **A-95 Review** – Commissioner Kramer
- C. **Six County Employment Alliance** – Commissioner Stevens
- D. **Planning and Zoning Committee** – Commissioner Kramer
- E. **DHHS / DICSА** – Commissioner Kramer
 1. *Approve/Deny:* The second quarter payment request from DICSА in the amount of \$69,066.00.
 2. DICSА meeting minutes of March 11th.
- F. **Dickinson-Iron Health Department** – Commissioner Stevens
- G. **Northpointe** – Commissioner Martin
 1. *Approve/Deny:* The appointment of Commissioner Ann Martin to the SUD Board.

2. Northpointe meeting minutes of January 7th.
 3. Northpointe meeting minutes of January 14th
 4. Northpointe meeting minutes of January 21st
 5. Northpointe meeting minutes of February 4th.
 6. Northpointe meeting minutes of February 18th.
 7. Northpointe meeting minutes of March 4th.
- H. **Pinecrest** – Commissioner Degenauer
- I. **Equalization Committee** – Commissioner Degenauer
1. *Approve/Deny*: 2021 Equalization Report
 2. *Approve/Deny*: The service contract between Dickinson County and Colligo GIS/Coleman Engineering in the amount of \$5,000 for GIS services retroactive from January 1, 2021 through December 31, 2021 and continued data and web maintenance form January 1, 2022 through December 31, 2024 for a lump sum of \$3,600.
- J. **Building & Supply/Real Estate-Remodeling** – Commissioner Degenauer
1. *Approve/Deny*: The purchase a replacement door and electronic security hardware for the Courthouse Employee Exit only door from Laforce in the amount of \$3,624.75.
 2. *Approve/Deny*: The Quote from MBM Construction Co. in the amount of \$6,889.00 for labor and materials to remove existing door and frame and install owner supplied door, frame and hardware. Price includes demo, installation of new blocking to fasten frame, grouting of frame, remove existing asphalt and pour new concrete under threshold. Remove and reinstall existing trim, painting of door and frame and all temporary framing and plywood for opening.
- K. **Public Safety and Judiciary** – Commissioner Wender
- L. **Parks Committee** – Commissioner Stevens
1. *Approve/Deny*: The amount of \$3,000 to be contributed towards the 2021 efforts to combat the spread of Eurasian Water Milfoil in Lake Antoine as requested by the Lake Antione Association.
- M. **Airport Committee** – Commissioner Wender
1. *Approve/Deny*: The hangar sale between CVK Energy Services, Inc. and Kubick Aviation Services, Inc.
- N. **Fair Board** – Commissioner Degenauer
1. *Approve/Deny*: The Dickinson County Fair Board to receive compensation in the amount of \$10,850.00 from Dickinson County to cover the in-kind cost of building rental for the COVID Vaccine Clinics administered by the Dickinson-Iron Health Department.
 2. Fair Board meeting minutes of April 6th.
 3. Fair Board finance meeting minutes of April 6th.
- O. **Library Board** – Commissioner Martin
1. Library Re-organizational meeting minutes of January 4th.
 2. Library meeting minutes of January 4th.

3. Library meeting minutes of February 9th.

P. Employee Relations - Commissioner Degenauer

1. *Approve/Deny*: The reclassification of Chief Deputy Clerk from a paygrade 11 to a paygrade 12 as recommend through the Compensation and Classification Study of the Dickinson County Clerk's Office conducted by MGT.
2. *Approve/Deny*: The reclassification of Chief Deputy Register of Deeds from a paygrade 9 to a paygrade 12 as recommend through the Compensation and Classification Study of the Dickinson County Clerk's Office conducted by MGT.
3. *Approve/Deny*: The reclassification of Circuit Court Clerk from a paygrade 7 to a paygrade 10 as recommend through the Compensation and Classification Study of the Dickinson County Clerk's Office conducted by MGT.
4. *Approve/Deny*: The reclassification of Deputy Clerk from a paygrade 6 to a paygrade 8 as recommend through the Compensation and Classification Study of the Dickinson County Clerk's Office conducted by MGT.
5. *Approve/Deny*: The reclassification of Deputy Register of Deeds from a paygrade 6 to a paygrade 8 as recommend through the Compensation and Classification Study of the Dickinson County Clerk's Office conducted by MGT.
6. *Approve/Deny*: On Call Pay in the amount of \$8.00 per day for the Courthouse, Grounds and Park Supervisor and the full-time employees in that department. On call pay is to follow contract language in the GELC Union Contract. On call pay will start as of April 30, 2021.
7. *Approve/Deny*: The Park Office/Store Manager job description.
8. *Approve/Deny*: The hiring of a Park Office/Store Manager for Lake Antoine Park at an hourly rate of \$13.50 per hour.
9. *Approve/Deny*: The request by the Dickinson County Treasurer to have MGT Consulting complete a "Compensation and Classification Study of Selected Positions" in the Dickinson County Treasurer's Department.

Q. Dickinson County Hospital Committee – Commissioner Stevens

1. Update from Chuck Nelson, DCHS CEO and Margaret Minerick, DCHS Board
2. DCHS meeting minutes of December 17, 2020.
3. DCHS meeting minutes of January 28th.
4. DCHS meeting minutes of February 25th.

R. Dickinson County Road Commission – Commissioner Wender

S. Construction Code Commission – Commissioner Degenauer

T. Bay West Advisory Committee - Commissioner Degenauer

U. Veterans' Affairs Committee – Commissioner Stevens

8. **UNFINISHED BUSINESS & OLD BUSINESS:** Commissioner Stevens

9. **PETITIONS AND NEW BUSINESS:** - Commissioner Stevens

A. Make the following appointments:

- | | |
|--|---|
| 1. BROWNFIELD REDEVELOPMENT AUTHORITY - Three-three year terms to expire 7/31/2024 | Applicants: Dennis Baldinelli |
| 2. ROAD COMMISSION - One-three year term to expire 4/30/2024 One-partial term to expire 04/30/2023 | Applicants: Dale Johnson Quintin Olson |
| 3. FUMEE LAKE COMMISSION - Two-three year terms to expire 7/14/2024 One-partial term to expire 7/14/2023 | Applicants: Robert Doepker |
| 4. NORTHPOINTE BEHAVIORAL HEALTHCARE - One-partial term to expire 3/21/2022 | Applicants: None. |
| 5. LIBRARY BOARD - One-partial term to expire 12/31/2024 | Applicants: Wanda Khor |
| 6. PLANNING COMMISSION - One-partial term to expire 2/28/2023 Two-partial terms to expire 2/28/2024 | Applicants: None |
| 7. VETERAN'S AFFAIR BOARD - Two-partial terms to expire 12/31/2024 | Applicants: Tyler Wittock Dylan Bolander |

SOLID WASTE MANAGEMENT PLANNING COMMITTEES

- | | |
|---|-------------------------------|
| 8. SOLID WASTE MANAGEMENT INDUSTRY - Two- partial terms to expire 6/1/2022 | Applicants: None |
| 9. ENVIRONMENTAL INTEREST GROUP - One-partial term to expire 6/1/2022 | Applicants: Amber Butterfield |
| 10. REGIONAL PLANNING COMMISSION - One-partial term to expire 6/1/2022 | Applicants: None |
| 11. GENERAL PUBLIC - One-partial term to expire 6/1/2022 | Applicants: None |

B. *Approve/Deny:* Design-Build Agreement for the Pine Mountain Ski Jump Elevator Project at a cost not to exceed \$19,500.00

C. *Approve/Deny:* Dickinson County Policies and Procedures for Federal Award Administration.

D. *Approve/Deny:* The Memorandum of Understanding between the Wild River Invasive Species Coalition and Dickinson County.

E. *Approve/Deny:* The Courthouse and Correctional Center elevator annual maintenance service contract from Otis Elevator in the amount of \$3,590.76

10. Accept Committee Reports and Correspondence and Place on File.
11. Controller's Report.
12. Citizen's Time (Limited to five minutes per person)
13. Commissioners' Personal Privilege.
14. Adjournment, Subject to Call of Chairman.

Join Zoom Meeting

<https://us02web.zoom.us/j/87170155842?pwd=VEUrY0djMVk5dHcrWHM3NWYvZkR2Zz09>

Meeting ID: 871 7015 5842

Passcode: 792215

Dial by your location

+1 312 626 6799

Meeting ID: 871 7015 5842

Passcode: 792215