

**DICKINSON COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETING**  
**Tuesday, December 28, 2021- 6:00 p.m.**  
**Courthouse - Circuit Courtroom**

1. The meeting was called to Order by Chairperson Wender at 6:00 PM.
2. Pledge of Allegiance to the Flag of the United States of America was said by all.
3. Roll Call was taken by County Clerk Carol Bronzyk and a quorum was present.  
Present: Chairperson Henry Wender, Vice Chair Barb Kramer, Commissioners Joe Stevens.  
Commissioner John Degenaer and Ann Martin were on zoom, but the Controller did not recognize Ann Martins number and she was never unmuted.  
Absent: None  
Also, Present: Controller Brian Bousley, County Clerk Carol Bronzyk and Sheriff Scott Rutter.
4. Motion by Commissioner Stevens seconded by Commissioner Kramer to accept the agenda with the following additions:
  9. E Approve/Deny holding the organizational meeting on 1-4-22 at 8:00 AM.
  - F. County Clerk swearing in of Commissioners. All Ayes, Motion Carried.
5. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the following meeting minutes:
  - Regular – December 13<sup>th</sup>
  - Special Finance – December 16<sup>th</sup> All Ayes, Motion Carried.
6. **COMMUNICATIONS AND LEGISLATION:**
  - A. Citizens' Time: (Limited to five minutes per person)  
Chairperson Wender opened the floor to Citizens Time and there was no participation.  
  
Motion by Commissioner Kramer seconded by Commissioner Stevens to close the Regular Meeting and enter a Public Hearing at 6:02 PM. Roll Call Vote: Commissioners:  
Kramer Aye  
Stevens Aye  
Wender Aye  
Degenaer Aye Motion Carried.
    1. Public Hearing on proposed 2021 Budget.  
  
Motion by Commissioner Kramer seconded by Commissioner Stevens to close the Public Hearing and enter back into the Regular Meeting at 6:04 PM. Roll Call Vote:  
Stevens Aye  
Wender Aye  
Degenaer Aye  
Kramer Aye Motion Carried.
  - B. Resolutions and Legislation – Commissioner Kramer -None

7. **REPORTS OF STANDING COMMITTEES:**

A. **Finance Committee** – Finance Chairperson Kramer

1. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the check register from 12/09/2021 to 12/21/2021 in the amount of \$1,511,985.83.

Roll Call Vote: Commissioners:

Wender	Aye	
Degenauer	Aye	
Kramer	Aye	
Stevens	Aye	Motion Carried.

2. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the Adoption of 2022 General Appropriations Act for fiscal year January 1-December 31, 2022 by Resolution 2021-25. Roll Call Vote Commissioners:

Stevens	Aye	Kramer	Aye
Wender	Aye		
Degenauer	Aye		Motion Carried.

**RESOLUTION # 2021 - 25**  
**RESOLUTION TO ADOPT THE DICKINSON COUNTY BUDGET**  
**GENERAL APPROPRIATION ACT**  
**FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

**WHEREAS**, The Dickinson County Board of Commissioners (“Board”) has examined the 2021 budget requests for the various departments, agencies, offices and activities, which by law or policy it must finance or assist in financing; and

**WHEREAS**, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs; and

**WHEREAS**, The Uniform Budget and Accounting Act (“UBAA”), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate funds for all County expenditures; and

**WHEREAS**, The Board has reviewed the 2022 Recommended Budget and believes the same to contain funds sufficient to finance all mandatory County funded services at serviceable levels;

**NOW THEREFORE BE IT RESOLVED #1**, That the 2022 Dickinson County Recommended General Fund Budget dated December 28, 2021, which is herein incorporated by reference, is hereby adopted on an activity level for the General Fund and a fund basis for all other Funds, subject to all County policies regarding expenditure of funds and the conditions set forth in this Resolution. The Treasurer and County Administrator shall monitor each fund and provide interim financial reports as needed; and

**NOW BE IT FURTHER RESOLVED #2**, That the copy of said budget presented to each member of the Board be designated as an official copy; and

**NOW BE IT FURTHER RESOLVED #3**, That the sum of \$10,790,256 for the General Fund as set forth in the Budget adopted by this Board, is hereby appropriated and available for expenditure in accordance with the law. The Board will levy a property tax millage rate of 6.1323 mills for County Operation, .9987 mills for Bay West College, .3995 mills for Dickinson-Iron Health Department, .3995 mills for E911, .8988 mills for the County Library, .3995 mills for the Senior Citizens, .4994 mills for Road Commission, .0999 mills for Veterans and .0999 mills for Medical Care Access. Further, all obligations or liabilities

incurred and vouchers drawn by any County employee may not exceed the amount appropriated in said budget; and

**NOW BE IT FURTHER RESOLVED #4,** That the various appropriations specified in the budget represent the maximum authorization to incur expenditures for the purposes specified and is not a mandate to spend. It is expected that all elected and appointed County officials shall exercise necessary judgment in the use of appropriated funds in order to achieve the objectives of their program with minimum expenditures; and

**NOW BE IT FURTHER RESOLVED #5,** That the County Controller shall be and hereby is appointed "Budget Administrator," pursuant to the Uniform Budgeting and Accounting Act MCLA 141.421, et seq., with power and authority to administer such duties in connection with said budget, as from time to time, may be delegated to the Office of Controller by this Board; and

**NOW BE IT FURTHER RESOLVED #6,** In keeping with the County's long-range budgeting concerns that actively balance the interests of taxpayers and County employees, Dickinson County employees have been paying premium contributions toward their health care coverage and will continue to do so in 2022 at a rate of 20% and, acting pursuant to the authority granted a county under Section 8 of Act 152, the Dickinson County Board of Commissioners hereby opts out from the requirements of P.A. 152 of 2011 for calendar year 2022; and

**NOW BE IT FURTHER RESOLVED #7,** If there is a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs, other than those already specified in this Resolution, due to unforeseen financial changes, the County elected officials and department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees allowed; and

**NOW BE IT FURTHER RESOLVED #8,** That if a county position is funded through a grant, and if that grant loses its funding for any reason, that position shall be eliminated. That the Budget Administrator is authorized to reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of Federal and/or State cutbacks. Similar notice shall also be given to any labor union or association representing affected employees; and

**NOW BE IT FURTHER RESOLVED #9,** The Board adopts the Salary Schedules set forth in the Board's 2022 Recommended Budget which is herein incorporated by reference and includes the Elected Officials' Compensation, with a 2% cost of living adjustment for Elected Officials, not including the Board of Commissioners; the Non-Union Employee's Compensation with a 2% cost of living adjustment; the GELC Union Employee's Compensation with a 2% negotiated wage increase; and the POLC Union Employee's Compensation with a 2% cost of living adjustment; and

**NOW BE IT FURTHER RESOLVED #10,** That the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2022 operating millage as defined by P.A. 2 of 1986. That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, 50% of the actual Convention Facility tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency, with the remaining revenues deposited into the County's General Fund; and

We hereby certify that the foregoing is a true and complete copy of a resolution originally adopted at a regular meeting of the Board of Commissioners of the County of Dickinson, Michigan, held on December 28, 2021 at 6:00 p.m.

Henry Wender, Chairman  
Dickinson County Board of Commissioners

Carol Bronzyk  
Dickinson County Clerk

3. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the Aircraft Hangar Purchase and Sale Agreement, for a hangar located at the Dickinson County Ford Airport currently owned by Mr. Joseph O'Brien Jr. The purchase price of the hangar is \$130,000.00 with the reimbursement of a ground lease and taxes of \$6,617.83 for a grand total of \$136,617.83. Roll Call Vote: Commissioners:  
Wender Aye  
Degenaer Aye  
Kramer Aye  
Stevens Aye Motion Carried.

- B. **A-95 Review** – Commissioner Kramer-None
- C. **Six County Employment Alliance** – Commissioner Stevens-None
- D. **Planning and Zoning Committee** – Commissioner Kramer-None
- E. **DHHS / DICSA** – Commissioner Kramer-None
- F. **Dickinson-Iron Health Department** – Commissioner Stevens-None
- G. **Northpointe** – Commissioner Martin-None
- H. **Pinecrest** – Commissioner Degenaer  
1. Pinecrest agenda/regular minutes of November 18<sup>th</sup>.  
2. 2022 Pinecrest Meeting Schedule
- I. **Equalization Committee** – Commissioner Degenaer-None
- J. **Building & Supply/Real Estate-Remodeling** – Commissioner Degenaer-None
- K. **Public Safety and Judiciary** – Commissioner Wender  
Sheriff Rutter wanted to let the Board know how hard the dispatchers have been working. They have 8 full-time slots of which only 4 are filled. They have all been stepping up to the plate, and working very hard. They do a wonderful job! He just wanted them to be recognized and thanked for all their hard work and time away from their families with all the hours they have been putting in.
- L. **Parks Committee** – Commissioner Stevens-None
- M. **Airport Committee** – Commissioner Wender-None
- N. **Fair Board** – Commissioner Degenaer-None
- O. **Library Board** – Commissioner Martin  
1. Library meeting minutes of October 19<sup>th</sup>.

- P. **Employee Relations** - Commissioner Degenauer-None
  - Q. **Dickinson County Hospital Committee** – Commissioner Stevens-None  
Commissioner Stevens stated once this is settled, this committee will have to come off the agenda.
  - R. **Dickinson County Road Commission** – Commissioner Wender
    - 1. DCRC meeting minutes of November 9<sup>th</sup>.
  - S. **Construction Code Commission** – Commissioner Degenauer-None
  - T. **Bay West Advisory Committee** - Commissioner Degenauer-None
  - U. **Veterans' Affairs Committee** – Commissioner Stevens  
Commissioner Stevens wanted to thank Christy Paul for coming up with the idea for the Veterans Tree. So many people donated and it was a big hit. Thank you to everyone who donated and Christy for doing all the work.
8. **UNFINISHED BUSINESS & OLD BUSINESS:** Commissioner Kramer
- A. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division Non-Union hired after 9/1/2017 and Union Employees hired after 12/31/2017.  
All Ayes, Motion Carried.
  - B. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division Command Officers. All Ayes, Motion Carried.
  - C. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division Sheriff Corrections. All Ayes, Motion Carried.
  - D. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division UP Labor Union. All Ayes, Motion Carried.
  - E. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division GNRL Non-Union. All Ayes, Motion Carried.
  - F. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division Sheriff. All Ayes, Motion Carried.
  - G. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division AFSCME. All Ayes, Motion Carried.
  - H. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division Non-

Union Hired after 1/1/2015. All Ayes, Motion Carried.

- I. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the MERS Defined Contribution Plan Adoption Agreement Addendum for Division All Full Time New Hires as of 1/1/2015. All Ayes, Motion Carried.

9. **PETITIONS AND NEW BUSINESS:** - Commissioner Kramer

- A. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the purchase of the newly designed Dickinson County Flag at a cost of One hundred forty dollars (\$140.00) each.  
A discussion was had as to how many flags to be ordered. It was decided on 3 and do we need a copy-write? Commissioner Kramer stated it was very easy to do online.  
Roll Call Vote: Commissioners:  
Degenauer Aye  
Kramer Aye  
Stevens Aye  
Wender Aye Motion Carried.
- B. Motion by Commissioner Kramer seconded by Commissioner Stevens to accept the resignation of Dean Larson from the Fair Board. All Ayes, Motion Carried.
- C. Motion by Commissioner Kramer seconded by Commissioner Degenauer to accept the resignation of Joe Larson from the Fair Board. All Ayes, Motion Carried.
- D. Motion by Commissioner Kramer seconded by Commissioner Stevens to make the following appointments:
  - 1. FAIRBOARD - Applicants: Ashley Edwards and Chuck Parker  
One partial term to expire 3/1/2023  
One partial term to expire 3/2/2024  
Commissioner Wender wanted to nominate Chuck Parker to the longer term.  
Motion restated by Commissioner Kramer seconded by Commissioner Stevens to make the following appointments:  
One partial term to expire on 3-01-2023 for Ashley Edwards, and one partial term to expire 3-2-2024 to Chuck Parker. All Ayes, Motion Carried.
- E. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the Organizational Meeting to be held on January 4<sup>th</sup> 2022 at 8:00 AM at the Dickinson County Courthouse. All Ayes, Motion Carried.
- F. County Clerk Carol Bronzyk swears in the Board for the year 2022.

- 10. Motion by Commissioner Stevens seconded by Commissioner Kramer to accept the Committee Reports and Correspondence and place on file. All Ayes, Motion Carried.

- 11. Controller's Report.  
The remodeling project at the Airport is just about complete. We will have to all go and have a look at the new machine once it is delivered, and we can also have an airport meeting at that time. The airport infrastructure grant has been approved at just over 1 million. We can use this money to pay off the hanger then we will not have any debt there, instead of purchasing a jet bridge. Commissioner Stevens stated there is a lot involved in the jet bridge, we need one but need to

discuss all this.

The Parks reservation system is being pushed out about 2 weeks due to a covid outbreak there, so we are looking at around Jan 15<sup>th</sup>. Commissioner Stevens stated he wants them to know we cannot go out any further than that.

3 out of 4 Union contracts have settled.

Pete Schlitt is working on the new 911 equipment; it is saving us some money there so we can add more things upgraded.

He received a call from Bob Warner in re the Planning Commissioner, as they are having a hard time meeting their quorum. Is there any way we can change the by-laws in how many on the Board from 9 to 7, or less numbers for a quorum? Brian will look into this.

12. Citizen's Time (Limited to five minutes per person)  
Chairperson Wender opened the floor to Citizens' Time and there was no participation.
  
13. Commissioners' Personal Privilege.  
Commissioner Kramer stated she spoke with Beau LaFave in re the Personal Property Tax exemption going from 80,000 to 180,000. He stated the Department of Treasurer will make the counties whole but this is a year-to-year reappropriated budget issue. She would like the Daily News to do an article on our dispatch center if the sheriff approves it. Letting the public know how hard they work and what is all involved in being a dispatcher. She wanted to thank everyone for participating in the lights at the lake, even with the terrible weather we had a good turnout, it was very much appreciated. The next big event at the Lake will be the end of February called Koala Fest, Kites over awesome Lake Antoine. A professional kite flying show staged on the ice.  
Commissioner Stevens wanted to thank Joe Larson and Dean Larson for their time serving on the Fair Board. He wants to wish Commissioner Degenaer well on his medical appointments. He stated McBroom and LaFave will be holding an open house at the Breitung hall Jan. 5<sup>th</sup>.  
Commissioner Wender wanted to thank everyone for a wonderful job this past year. He also thanked Jim Anderson from the Daily News for his reporting on their meetings.
  
14. A. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the County Board going into Closed Session with the County Clerk and County Controller to discuss the negotiations of the collective bargaining units, pursuant to Open Meetings Act 15.268, Sec 8 (c). at 6:35 PM. (Roll Call Vote, 2/3 Vote Required) Commissioners:  
Kramer     Aye         Wender     Aye  
Stevens    Aye         Degenaer   Aye             Motion Carried.
  
- B. Motion by Commissioner Kramer seconded by Commissioner Stevens to approve the County Board to reconvene in open session at 6:40 PM. Roll Call Vote: Commissioners:  
Stevens     Aye  
Wender     Aye  
Degenaer   Aye  
Kramer     Aye         Motion Carried.
  
15. Motion by Commissioner Kramer seconded by Commissioner Stevens to adjourn, Subject to the call of the Chairman at 6:45 PM.

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Henry Wender, Chairperson

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Carol Bronzyk, County Clerk